



The various roles of racing industry participants

Identifying the various Roles in racing.



* Highlights the qualification or unit designed in RGR08 to fit this role





Daily running of a racing stable

Thoroughbred Trainer A person who operates an independent business with responsibilities for quality outputs, supervising staff, coordinating groups, planning and developing strategic initiatives, and operating in a wide variety of contexts, most of which are complex and non-routine.

The racehorse trainer at this level differs in degree of complexity and responsibility from a licensed owner trainer. The scope of operation, complexity and size of the business require higher-level skills, particularly in the technical, planning and management areas. The trainer at this level would train for outside owners, would generally have a large training establishment, employ several or many staff, often operate interstate and/or internationally and have extensive demands from owners, media and public. A thorough knowledge of rules of racing and business practice is an essential requirement for trainers. The trainer at this level is required to evaluate information for planning and research purposes and apply theoretical concepts to a range of situations.

The supply of livestock is an essential part of the racing industry. Trainers are required to act for owners in advising on the purchase of livestock. This involves knowledge of pedigree, conformation and animal physiology as well as the rules relating to partnerships and syndication.

**RGR50108 Diploma in Racing (Racehorse Trainer)*

Thoroughbred Owner trainer An independently employed person who is responsible for organising their own work as well as leading others and planning for and carrying out tasks of complex and non-routine functions.

A racehorse trainer is a person who is licensed to operate a business that trains horses under racing industry regulated licensing criteria for the purpose of competing in industry-regulated events. The trainer is responsible for the care, maintenance and racing performance of the animals. A trainer at this level has developed a sound knowledge of all aspects of the industry and has acquired competencies that enable performance of all tasks and duties associated with running a racing establishment, including managing staff, finances and equipment. The trainer is required to solve unpredictable problems by the analysis and evaluation of information and demonstrate broad knowledge in a variety of contexts. Knowledge of industry rules and legal procedures is essential.

**RGR40108 Certificate IV in Racing (Trainer)*





Staff employed by trainer

Stable Foreman: An advanced stablehand (sometimes referred to as stable foreman) is a person who is in charge of daily operations in a thoroughbred racing stable. The advanced stablehand works to the delegated instructions of a trainer who has overall responsibility for the enterprise. There is a degree of autonomy within the delegation, for example an advanced stablehand is permitted under the rules of racing to act for the trainer on race days and when operating as a foreman in the stable environment directs and coordinates one or more stablehands.

**RGR30208 Certificate III in Racing (Advanced Stablehand)*

Stable Hand: A stablehand is a person who is employed in a thoroughbred racing stable and whose prime function is to care for the animals and to meet their individual needs of feeding, grooming, exercising and transporting; as well as keeping the environment safe, clean and hygienic. The stablehand works under the direction of a trainer or stable supervisor but is also able to act autonomously in certain situations requiring solutions to a limited range of problems or working as part of a team.

It should be noted that duties involve caring for highly-strung, expensive animals that can easily injure themselves or their handlers. There is therefore a degree of responsibility as well as a duty of care involved in the work. There will be occasions when a stablehand will be in sole charge of an animal in situations where a danger exists to the animal, the handler or the general public, such as unloading from a float or leading on a racecourse.

**RGR20108 Certificate II in Racing (Stablehand)*

Casual stablehand: A stablehand at AQF level 1 works under the direction of a trainer or stable supervisor in performing routine tasks and only handles horses that are well-educated and tractable. The stablehand is also responsible for passing on messages and information to others in the stable.

**RGR10108 Certificate I in Racing (Stablehand)*

Track Rider: A trackrider is a person who is independently engaged or employed to exercise thoroughbred horses on the instruction of a trainer. The duties require judgement and the ability to communicate information concerning horse health, performance and temperament accurately to the trainer as well as high level riding skills and the ability to interpret and relay information covering a variety of circumstances.

**RGR30108 Certificate III in Racing (Trackrider)*





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Pre-Trainer: A Pre-Trainer is responsible for the conditioning of horses prior to them going into racing stables. A horse may go to a pre-trainer straight after spelling, so that the pre-trainer can do some conditioning work with the horse, and send it to the racing stable in a more forward position. They require a high level know of horsemanship to perform this task. A pre-trainer must have a knowledge and understanding of the rules of racing related to the service they are providing.

**RGRPSH420A Participate in implementing racehorse exercise programs.*

Office administration: are employed by the trainer to assist in the running of the business. They are required to comply with racing regulatory authority requirements, including acquiring and maintaining the trainer's license; keeping records and submitting documents to the racing authority; administering payment and invoicing for services; providing safe, healthy and secure facilities suitable for the preparation of horses for racing that also comply with local government requirements; upholding safe operating procedures for the welfare of staff, the public and horses; and conducting training operations that reflect a positive image of racing. They liaise with owners and racing authorities on behalf of the trainer when required.

**RGRPSH421A Operate horse racing training business*

Horse Breaker: Horse Breakers are responsible for educating young horses and preparing them so that they can be ridden and commence training for races. Horse Breakers are generally self employed. Their skills level should be monitored to ensure they are meeting requirements of the racing industry and animal welfare protocols. The process should include introducing the horse to various types of gear as well as being ridden in an exercise saddle. They should have been worked on a racecourse with other horses and been placed through the barriers. On completion the horse should return to the trainer tractable and safe for stablehands and trackriders to handle.

**RGRPSH403A Educate horses for racing,*

Clients of trainer

Owner: An owner is the client of the trainer who pays for the service of having their horse prepared for professional competition. An owner has a responsibility to know and understand the welfare needs of the horses they own, and also the rules of racing. They need to understand the requirements for taking part in the industry and their obligations to the business of the trainer.

**RGRPSH311A Participate in racing as an owner*





Daily Trackwork

Track supervisor: supervises the activities of licensed and registered personnel and race club visitors, and monitors track usage for the training of racing animals. It requires the ability to ensure the rules of racing and race club safe operating procedures are followed, communicate effectively with industry participants, complete required documentation and report the need for repair or maintenance to the track or immediate surrounds.

**RGRROP316A Perform duties of track supervisor during trackwork operations*

Racecourse Manager: A Race Course Manager is responsible for the management of race tracks, to ensure that on race day the track provides a safe and fair racing surface. Racecourse Managers are employed by Race Clubs and generally have experience or qualifications in Horticulture. Work responsibilities also cover gardens and other facilities as well as the use of tools and machinery. Planning of work rosters, supervision of race meeting staff, the preparation of budgets and capital works proposals, and management of improvement projects are also considered essential skills.

**RGR50408 Diploma of Racing Services (Track Management)*

Race club secretary: supervise the use of track and race club facilities. It requires knowledge and skills associated with maintaining and monitoring the organisation's policies related to facilities usage, staff supervision, security of race club property and the conduct of licensed personnel and others in the relevant area of work in accordance with OHS standards. They plan and oversee race meeting activities and manage post-race meeting tasks. It requires the application of safe operating procedures and other legislative requirements related to managing race club staff and others authorised to undertake work on racecourses, developing and applying race day operating procedures, emergency contingency plans and infrastructure and equipment maintenance programs.

**RGRADM401A Manage race meeting operations*





Raceday or barrier trials

Raceday office/ gate staff: assist with race meeting operations. It requires the ability to maintain and monitor the organisation's policies including OHS standards, assist stewards and race meeting operations staff, liaise with racing participants, apply effective verbal and written communication skills, work in a team environment and complete required administration tasks.

**RGRADM301A Assist with race meeting operations*

Cadet Steward: Cadet Stewards typically assist the panel of stewards to oversee all aspects of wagering and horse racing to ensure that the laws and regulations of the relevant authority are observed and obeyed. Employees with this qualification need to be confident about moving in close proximity to racing horses and be able to identify safe and unsafe methods of handling by others, as well as recognising approved and non-approved racing gear and equipment and legal and illegal racing tactics. Knowledge of the rules of racing, racing protocols, animal welfare and duty of care requirements is also considered essential.

**RGR30408 Certificate III in Racing Services (Cadet Steward)*

Steward: responsible for organising their own work and leading others. Work responsibilities are undertaken within the regulatory and integrity services operations in racing. Stewards supervise the conduct of race meetings, and investigate incidents and potential non-compliance issues, as well as arbitrating and awarding penalties under the principles of administrative law. Employees with this qualification need to be confident about moving in close proximity to racing horses. An extensive knowledge of the rules of racing; application of appropriate penalties, racing protocols, animal welfare and duty of care requirements; preparation of budgets; development of rules and policy recommendations; and effective skills in public speaking are also considered to be essential.

**RGR40608 Certificate IV in Racing Services (Steward)*

**RGR50308 Diploma of Racing services (Steward)*

Clerk of scales: The clerk of scale is required to oversee the weighing out (pre-race) and weighing in (post race) of jockeys who are riding in a race. They ensure that the horse will carry and has carried the correct allocated weight. It requires knowledge of approved and non-approved race gear and an ability to use appropriate forms of communication with stewards, trainers, jockeys and other racing industry personnel.

**RGRROP306A Perform duties of clerk of scales for jockeys at thoroughbred race meetings.*





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Clerk of course: The clerk of course is employed to monitor and assist if necessary in getting all horses to the barriers on time and also in emergency and post-race procedures.

They require high level riding skills and horse handling skills. They also need to understand the rules of racing and the ethical practice within the context of the racing industry. They oversee the safety of the riders on their way to the barriers and their return to the mounting yard.

**RGRROP303A Perform duties of clerk of course at harness or thoroughbred race meetings and trials.*

Farrier: The raceday farrier will prepare for and provide routine and emergency race meeting farrier services and will be able to apply workplace OHS standards. It requires knowledge of horse behaviour in high pressure environments, horse handling techniques, relevant rules of racing, and appropriate communication modes and personal presentation.

**RGRROP403A Perform duties of farrier at race meetings.*

Raceday medical doctor: The raceday doctor is required to assess a rider's fitness to compete at race meetings or trials. It requires knowledge of relevant rules of racing. It also requires performing pre and post-race assessments of riders and providing advice to stewards regarding the fitness and wellbeing of riders to compete, conducting swabbing procedures of riders should it be required, as well as providing advice to riders in relation to health and welfare issues. The candidate will be a qualified medical practitioner who requires the knowledge and skills to adhere to policies and procedures associated with the rules of racing and race day medical practitioner duties.

**RGRROP402A Perform duties of a medical practitioner at race meetings and trials*

Raceday Veterinarian: provide race meeting veterinary advice to stewards on the health, welfare and fitness to racehorses. It requires knowledge of relevant rules of racing, the ability to prepare for race meetings, make pre and post-race assessments of horses, provide advice to stewards, provide emergency care to animals and should it be required, euthanase animals and ensure proper arrangements are made for the disposal of the deceased animal. This job is restricted access to veterinarians licensed to practise veterinary medicine through relevant state registration and who have evidence of experience in the treatment and management of horses at thoroughbred race meetings.

**RGRROP404A Perform duties of veterinarian at race meeting or trials*





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Swabbing attendants: are required to work under supervision and apply the process for the collection of blood samples from racing animals. It requires compliance with laboratory protocols and procedures as well as the rules of racing, OHS regulations and safe operating procedures, which are essential to maintaining the integrity of the samples and the continuity and security of evidence.

**RGRSWA303A Collect blood samples for racing animal drug testing*

**RGRSWA301A Collect non-blood samples from horses*

Track maintenance staff: assist with race meeting track management operations. It requires the ability to maintain and monitor the organisation's policies, including workplace OHS standards, allocate race meeting trackwork duties, supervise staff and track operations. On raceday they are required to move rails or barriers in accordance with instructions, replace divets, do any emergency repairs of rail or track.

**RGRTRK301A Assist with race meeting track management*

Jockey: A jockey is an independent professional sportsman licensed by thoroughbred racing industry authorities to compete in industry-regulated competition. The jockey contracts riding services on a daily basis to owners and trainers. A jockey possesses the highest level of race riding and horse handling skills, which require application of problem solving skills to unpredictable problems. As some of a jockey's income is derived from percentages of prize money, the jockey must compete with peers to obtain the best mounts. This requires marketing and communication skills and the ability to operate autonomously in the choice of mounts, trainers and venues.

A jockey is required to exhibit a high degree of decision-making skill during races, to exercise judgement when choosing mounts and to have an ability to assess form and discriminate between mounts. The communication of performance and fitness of the horse to trainers and owners at the end of a race is a critical part of the jockey's role. This requires in-depth understanding of anatomy, physiology and health of the horse applied in the context of a competitive environment.

It is also an occupation where non-adherence to rules or poor performance can result in fines or suspensions from riding. Consequently, knowledge of rules and legal procedures is essential and the ability to defend reputation and livelihood in stewards' inquiries is an important requirement for a jockey.

**RGR40208 Certificate IV in Racing (Jockey)*





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Jockey manager: manages individual riders preparing for race day. They liaise with trainers on behalf of the jockey to obtain mounts at race meetings. They require a sound knowledge of the racing industry and how to interpret race form. They need excellent communication skills and are self motivated. Most states require a rider's agent to be registered.

**RGRROP407A Prepare for self-management in racing*

**RGRSTD408A Analyse race performance.*

Starter: The starter is required to safely and efficiently conduct thoroughbred race starts. It requires knowledge and skills associated with preparing for race starts, and working closely with other race meeting staff to start races and complete post-race activities, including the provision of reports to stewards and race club personnel.

It requires the ability to oversee safe horse handling and apply workplace OHS standards.

**RGRROP407A Perform duties of a thoroughbred race starter*

Barrier Attendant: is required to safely and efficiently perform the duties of a barrier attendant at thoroughbred race meetings and trials. It requires knowledge and skills associated with handling horses safely in a high pressure environment, working closely with other barrier attendants and following directions from the starter, as well as recognising approved gear and damaged gear and fitting replacement gear to agitated horses in a timely manner.

**RGRROP201A Perform duties of barrier attendant at thoroughbred meetings.*

Betting Supervisor: the duties of a betting supervisor at race meetings, includes pre-race and race meeting checks of a variety of documentation. It requires knowledge of rules of racing related to betting ring and internet wagering activity, high level communication skills to mediate effectively in betting disputes, and analytical and mathematical skills to effectively monitor and interpret wagering information.

**RGRROP408A Perform duties of betting supervisor or steward at greyhound or horse race meetings.*





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Bookmakers Clerk: A Bookmakers Clerk is responsible for the processing of bets that are placed through a Bookmaker. Clerks are employed by Bookmakers and must be licensed by the respective Principle Racing Authority. A Bookies Clerk is responsible for handling cash and calling the bet, and/or entering the bet into the computer and printing out the ticket.

Photo Finish Operator: operate specialised race result equipment, including cameras, computers and other technology at a race meeting. It requires an ability to identify individual horses, liaise with stewards and other racing officials, work to deadlines and report on race outcomes.

**RGRROP314A Perform duties of photo finish operator at greyhound or horse race meetings.*

Judge: The Judge is required to identify the finish positions of horses in races and report outcomes of the race. It requires the ability to operate computers and other relevant technology, correctly identify horses, liaise with stewards and other racing officials and work to deadlines while applying ethical standards and complying with the rules of racing. They advise stewards of the official placings in a race.

**RGRROP411A Perform duties of greyhound or horse race judge*

Racing operations RVL

Licensing / registration steward: personnel who are required to perform the administration duties of a racing governing body licensing or registration clerk as part of their job role. They are required to apply knowledge of racing terminology, identification of greyhounds or horses, and classes of registration or licenses to racing governing body applications and renewals process. It requires an ability to communicate verbally and provide assistance to customers when submitting applications, close attention to detail and timely completion of required documentation.

**RGRROP312A Perform duties of licensing or registration clerk*

Race programmer: perform the administration duties of a racing governing body race programmer. It requires an understanding of the role of the TAB and knowledge of the relevant codes' permanent race and trial calendars and the impact of changes to programs when preparing race programs. They need to consider club requests, race classes and distances to accommodate expected demand while also utilising TAB supported dates.

**RGRROP401A Perform duties of race programmer*





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Handicapper: Handicappers are responsible for determining what weight horses should carry in a race. Handicappers are employed through the respective Principle Racing Authority and must have a good understanding of racing and be able to assess a horse's racing form. They require the skills and knowledge to interpret race performance, rank race performance and compile and update handicapping records. Their role includes collecting, analysing and organising information to ensure the most ethical means of determining the application of handicapping protocols that comply with rules of racing.

**RGRROP410A Perform duties of racehorse handicapper*

Processor of Nominations and acceptances: These operators are required to interpret and record information related to the processing of race nominations and acceptances. It requires an ability to operate computers and other relevant technology, interpret racing terminology, liaise with stewards and other racing officials, manage time in the completion of tasks and process work-related documentation.

**RGRROP313A Process nominations and acceptances*

Media liaison officer: required to work effectively with the media. It identifies the various forms of media and the benefits of working cooperatively with the media, as well as strategies for dealing with both positive and negative publicity. Participants require knowledge and skills to prepare and present a media release, and to participate in press conferences and impromptu interviews. Monitor obligations of racing personnel to racing authority when participating in media interview are clarified with supervisor. Topics are clarified and authority to comment is confirmed prior to commencement of interviews. Press releases and articles for racing publication are prepared following relevant protocols.

**RGRCMN402A Participate in media interviews for racing*

